

Terms of Use regarding the use of video-telephony with Skype

The Bielefeld-Brackwede Correctional Facility JVA Bielefeld-Brackwede offers inmates the possibility of using and performing video-telephony with the communication tool Skype. For the purpose, a special visiting table has been equipped with a monitor, a webcam and a headset and placed in the large visiting room.

This video-telephony service is intended to maintain, consolidate and support contacts that are worthy of encouragement and support and are primarily targeted at visitors who, due to spatial distance, their state of health, their financial situation or other comprehensible reasons cannot visit our facility or the visit is bound with difficulties for them.

To use video-telephony, you need an internet-enabled device with Skype software installed on it, a webcam, speakers and microphone, an internet connection and a Skype user account.

Permit procedure regarding the use of video-telephony

The approval for persons to use video-telephony requires an application submitted by the inmates in advance. The application will be considered by taking into account the security and order requirements of our correctional institution as well as the eligibility of support of the contacts requested.

The contact persons are required to agree to the terms of use in writing and accordingly sign the declaration of consent. The completed and signed declaration shall be submitted by the inmate together with a copy of an identification document added both to the examination request.

For persons under 16 years of age, there is no requirement for a declaration of consent or a copy of an identity document.

Scheduling appointments

Approved inmates are allowed to use video-telephony once a month. It is only possible to use video-telephony if a prior appointment has been arranged and agreed. The appointments will be arranged by the staff of the visiting department by telephone (telephone number 0521/4896-230). The time allowed for the session is 40 minutes. The maximum number of persons who are allowed to attend the appointment is 3 at a time. Children under 4 years of age are not included in this number. All persons attending the scheduled video calls have to be appointed by name.

How the video calls are carried out

At the appointed time, a staff member of the Visiting Department will sign in to Skype with the user account you have provided. At the request of the staff member, please hold your identification document up to the webcam for the purpose of identification. Once your identity has been established, a connection with the inmate will be set up and a video call can be carried out.

The video-telephony via Skype shall be visually monitored by a member of the staff. The connection can be broken after a warning if the security or order of the correctional institution are under threat as a result of your behaviour or due to the behaviour of the inmate himself. You shall not be given such a warning if it is essential to break off the video call immediately. An unauthorised change of contact persons will always result in an immediate break-off the video-telephony.

Personal data protection

By establishing the video-telephony, both the data of the inmate and the data of the contact person are transmitted using the internet connection. These data will not be stored by our prison.

Area of applicability

The approval granted to allow the video-telephony using Skype as well as the aforementioned Terms of Use only apply to the correctional institution JVA Bielefeld-Brackwede.